



OKLAHOMA LTC/HHA

### TEST SITE EQUIPMENT LIST

**FOR TEST SITES:** To be approved, a testing site must have all the materials listed for Testing Sites. Please refer to the following list for equipment and supplies needed by the test site or brought to the site with the RN Test Observer.

**FOR RN TEST OBSERVERS:** To be certified and remain active, RN Test Observers must check test sites before starting each test event to ensure that the test site equipment listed herein is available and in good working order. If not, the RN Test Observer will report missing or inoperable test site equipment by listing it under the test irregularities in the test event before submitting their test event observations for scoring. RN Test Observers will carry at least the minimum equipment/supplies listed on the Additional Equipment Normally Provided by RN Observers to each test event they choose to oversee.

#### EQUIPMENT/SUPPLIES PROVIDED BY TEST SITE

- At least three Internet-connected computers, laptops, or tablets in the Knowledge Test room **and/or** provide Internet access (WiFi) for RN Test Observer-provided tablets or laptops.
- Internet-connected computer, laptop, or tablet in the Skill Test room **and/or** Internet access (WiFi) access for RN Test Observer provided laptop or tablet.
- Hand washing sink with warm running water, soap, and paper towels (*paper towel dispenser should be automatic advancing or pull-out type, not one that a bar or lever has to be touched to advance paper towels*)
- Long-term care bed(s) with side rails, working bed brakes, and bed controls
- Manikin (*full body anatomically correct – with peri area for female*)
- Working privacy curtain(s) (*may not be a portable screen*)
- Bedside stand
- Overbed table
- Wastebasket(s)
- Laundry receptacle(s) (hamper)
- Hand sanitizer(s)
- Disposable gloves in assorted sizes
- Toilet or commode (*if toilet is not available in skills lab*)
- Wall clocks – in knowledge test room and skills lab (*skills lab clock must have second hand*)
- Call light or signaling device (*doesn't have to be a working signaling device*)
- Wheelchair with working brakes and removable footrests (*footrests removed for testing*)
- Walker
- Quad Cane
- Teaching Stethoscope and Blood Pressure Cuffs
- Bedpans (Standard and Fracture)

- Linens including clean washcloths, towels, bath blankets, waterproof pads, resident’s gowns, pillows, pillowcases, flat and fitted sheets, top linens
- Washbasins
- Emesis basins
- Soap **-PERI-WASH AND NO RINSE SOAPS ARE NOT ALLOWED**
- Output measurement container/graduate
- Gait belts/transfer belts
- Food tray and disposable spoons
- Dentures (*one plate, upper or lower only for testing*), denture container, denture brush and cleanser
- Alcohol or alcohol pads
- Disposable wipes for hand hygiene in Feeding task
- Scale – must be an analog or balance scale (*digital scales are not allowed*)

#### ROOM REQUIREMENTS

- **Distraction and Interruption Free Skills Lab** – with all equipment and supplies listed available and in good working order.
  - Any signage (posters) or displays that may cue candidates must be covered or removed for test days.
  - If the skills lab and/or knowledge test room have interior windows (e.g., on the door), they must be covered (blinds, etc.) during testing.
- **Distraction and Interruption Free Knowledge Test Room**
- **Holding or Waiting Area** – where candidates may wait to take the exam

**Due to test security, active cameras or video devices are prohibited in the skills lab or knowledge test room!**



**ADDITIONAL EQUIPMENT NORMALLY PROVIDED BY**

**RN TEST OBSERVER**

*(OR MAY BE PROVIDED BY THE TEST SITE)*

- RN Test Observer may provide their own laptop or tablet for skill testing and three tablets or laptops for knowledge testing (mobile tester)
- Pens/pencils for recordings
- Scratch paper
- 4 basic calculators *(one for skills lab and three for the knowledge test)*
- Official data recording forms *(available on D&SDT-Headmaster's Oklahoma LTC/HHA webpage)*
- Non-skid footwear for actor *(shoes or slippers that are easy to put on)*
- Over-sized shirt, pants/shorts, and socks that will easily fit over the actor's clothing
- Single-serve food items *(single-serve size containers of applesauce, pudding, etc.)*
- Diet card *(available on D&SDT-Headmaster's Oklahoma LTC/HHA webpage)*, disposable spoons, napkins and bendable straws
- 2 clear 240ml glasses and 1 clear 120ml glass for Feeding Task *(provided in testing kit from D&SDT-Headmaster)*
- Actor's toothbrush, toothpaste, and disposable cups
- Tissue or toilet paper
- Digital oral thermometer and sheaths for the probe
- Actor's brush or comb
- Orange stick and nail file

- Basic watch with a second-hand or travel clock with a second-hand
- **AUDIO KNOWLEDGE TEST ADMINISTRATION:** Wired disposable headphones/earbuds that can plug into the computer speaker jack *(Blue-tooth connected devices are not allowed)*
- Pre-measured 'urine' fluid amounts in unmarked containers *(hint: use yellow food coloring in water for the Bedpan and Output Task)*
- Two audible count-down timers (one for 15 minutes left warning and one for 30 minutes time up)

**RECOMMENDED ADDITIONAL ITEMS TO CARRY IN TESTING KIT**

- Small clipboard to place the recording form on
- Gait/Transfer belt you know will fit your actor
- Washcloths and towels that you know are clean to be used during the Modified Bed Bath task on your actor
- Extra soap - **PERI-WASH AND NO RINSE SOAPS ARE NOT ALLOWED**
- Back up hand sanitizer(s)
- Extra audible count-down timers in case a set doesn't work or batteries are dead
- Extra oral digital thermometer and sheaths - in case the thermometer at the test site doesn't work
- Extra basic watch with a second-hand or travel clock with a second-hand
- Other small items you can use as backups to salvage a test event when something breaks or is missing, etc.

Test sites and RN Test Observers may mutually agree to a different mix of equipment distribution, depending on mutual agreement with the test site. Please call D&SDT-HEADMASTER at (800)393-8664 if we can assist regarding any of these issues.

**TEST SITE AFFIDAVIT:**

We will certify on the Oklahoma TMU© Test Site Application that our Test Site has the equipment listed herein and will make the equipment available to certified RN Test Observers for the purpose of administering nurse aide knowledge and skill tests to nurse aide candidates at our test site for days we have scheduled test events in TMU©.